

KIDS KINGDOM CONVENT SCHOOL SINGHEWALA
APPLICATION FOR SURRENDERING SCHOOL TRANSPORTATION FACILITY

To

The Transport In-Charge ,
Kids Kingdom Convent school,
Singhewala.

Respected Sir ,

It is intimated that I am availing school van facility from
(Both way /One way), Route No. Van No. Name of Driver Mr.
..... however now I want to surrender the same (One way / Both
ways) and shall not be availing the same or shall be availing the same for one side only (Morning /
Evening) wef, so you are requested that in future I may not be charged or charged
accordingly for school transportation.

Date

Signature of Student

TRANSPORT DEPARTMENT

Certified that name of Baby / Mas stands
removed from Route No. Van No. and Driver Mr. instructed not to
allow her / him to board the school van wef.....

TRANSPORT IN-CHARGE

ACCOUNTANT BRANCH

Van fee wef Of above student has been removed as
she / he shall not be availing school van facility after as intimated by
Transport Incharge .

ACCOUNT OFFICE

M.D. OFFICE/ FEE RECORD